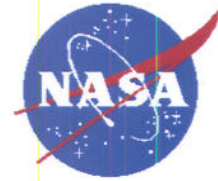


National Aeronautics and
Space Administration

Goddard Space Flight Center
Greenbelt, Maryland
20771



August 10, 2009

Reply to Attn of: 210.H

TO: All Prospective Offerors

SUBJECT: Request for Proposal 09-HBM-001 for Sponsored Research and Education Support Services (SRESS)

This notice is being issued as a draft Request for Proposal by the NASA Headquarters Procurement Office for Sponsored Research and Education Support Services (SRESS). The purpose of issuing a draft Request for Proposal (RFP) is to solicit industry's comments on the requirements, planned terms and conditions of the proposed contract, instructions for proposal preparation, and evaluation approaches. Potential Offerors are specifically requested to identify unnecessary or inefficient requirements, any barriers to the implementation of the contract in a cost effective, performance-based manner, and comment on any perceived safety, occupational health, security (including information technology security), environmental, export control, and/or other programmatic risk associated with performance of the work. Particular attention should be directed to the planned six week phase-in period allotted for contract transition, Offerors are encourage to comment on the time length for the phase-in.

This requirement is accepted for inclusion in the Small Business Administration's (SBA) 8(a) Business Development Program. The competition is restricted to eligible participants under the program and joint ventures entered into by eligible participants that are approved by the SBA.

It is NASA's intention to require the submission of proposals 30 days after issuance of the final solicitation. No pre-proposal Bidders Conference will be held for this competition. It is in the Offeror's interest to thoroughly review this draft RFP and provide any comments to the Contracting Officer. All comments on this draft RFP will be reviewed and resolved prior to issuing the final RFP. Responses to questions will not be posted, however the final RFP will incorporate any changes made as a result of questions received.

Questions may only be submitted via email, therefore please submit your comments to the undersigned at Michael.W.Levy@nasa.gov no later than by August 10, 2009, however early submission is strongly encouraged.

We look forward to receiving your comments on this draft RFP. If you have general questions I may be contacted at 301-286-4170.

Sincerely,

Handwritten signature of Michael Levy in blue ink.

7/10/09

Michael Levy
Contracting Officer